

Greater Cincinnati Orchid Society
Establishment of Committees Policy

To enhance the operations of the Greater Cincinnati Orchid Society, the Board of Directors establishes these following committees. Each committee shall be given a written statement of what it is expected to accomplish.

A. Board Committees

Board Committees shall be appointed by the Board in accordance with the Regulations. Only Directors who have been duly elected or appointed shall be eligible to vote in Board committees

A.1 Standing Committees

A.1.a. Audit Committee. The Audit Committee shall directly review the accounting books and related documentation at least once per year. In appointing the committee, the Board will select at least two of the three members for their prior financial and administrative experience, but in no event shall the Treasurer be a member of the Audit Committee. In the event the Committee determines that it cannot assure the quality or veracity of GCOS' financial information and reporting, it shall recommend that the Board obtain additional expertise for the review.

A.1.b. Governance Committee. The Committee shall review the Regulations and policies of the organization and make any recommendations they determine are needed to the Board at least once every two years.

A.2 Time-Limited Committees

A.2.a. Ad Hoc Committees. Ad hoc committees may be created from time to time in accordance with the Regulations. Ad hoc committees shall accomplish a specific purpose, and shall expire at the end of each year, unless another expiration date has been identified in its written statement.

B. Advisory Committees

Advisory Committees may not act with Board authority, and Board authority shall not be delegated to them. For matters requiring Board authority or approval, any advisory committees shall refer such matters with recommendations to the Board.

B.1 Standing Committees

B.1.a. Program Committee. The Program Committee organizes presentations at the regular meetings of GCOS that are of educational, scientific, informational and general interest value regarding orchid culture, preservation and related matters.

B.1.b. Exhibitions Committee. The Exhibitions Committee organizes any orchid exhibition sponsored by or participated in by GCOS. They obtain sponsors and participants for GCOS exhibitions, arrange for the loan and return of orchids, and arrange for promotion of such events. They may seek financial support for GCOS for an exhibition with the permission of the Board and consistent with GCOS fundraising policies.

B.1.c. Hospitality Committee. The Hospitality Committee makes all meeting support arrangements necessary for the monthly membership meetings and arranges for welcoming of guests and new members. They also arrange for hospitality at special events.

B.1.d. Nominating Committee. The Nominating Committee shall identify, evaluate and recruit GCOS Members for nomination as directors and officers. No person may be nominated who has not agreed to serve if elected. The Nominating Committee shall recommend the candidates to the Board, which will review and propose candidates for election by the Members.

B.2 Time-Limited Committees

B.2.d. Ad Hoc Committees. Ad hoc committees may be created as needed from time to time by the President. Ad hoc committees shall accomplish a specific purpose, and shall expire at the end of each year, unless another expiration date has been identified in its written statement.